**CONTINUOUS OPEN EXAMINATION FOR DEPARTMENT OF STATE HOSPITALS**

**PHYSICAL THERAPIST I, DEPARTMENTS OF MENTAL HEALTH AND DEVELOPMENTAL SERVICES**

www.dsh.ca.gov

The State of California is an equal opportunity employer to all, regardless of age, ancestry, color, disability (mental and physical), exercising the right to family care and medical leave, gender, gender expression, gender identity, genetic information, marital status, medical condition, military or veteran status, national origin, political affiliation, race, religious creed, sex (includes pregnancy, childbirth, breastfeeding and related medical conditions), and sexual orientation.

It is the objective of the State of California to achieve a drug-free state workplace. Any applicant for State employment will be expected to behave in accordance with this objective because the use of illegal drugs is inconsistent with the law of the State, the rules governing civil service, and the special trust placed in public servants.

<table>
<thead>
<tr>
<th>EXAMINATION TYPE AND POSITION LOCATIONS</th>
</tr>
</thead>
<tbody>
<tr>
<td>This is an open examination for the Department of State Hospitals (DSH) for the following location(s):</td>
</tr>
<tr>
<td>DSH - Metropolitan</td>
</tr>
<tr>
<td>DSH - Napa</td>
</tr>
<tr>
<td>DSH - Patton</td>
</tr>
</tbody>
</table>

State Applications (STD. 678) will not be accepted on a promotional basis. Career credits do not apply.

<table>
<thead>
<tr>
<th>HOW TO APPLY</th>
</tr>
</thead>
<tbody>
<tr>
<td>MAIL OR HAND DELIVER BOTH, A STATE APPLICATION (STD. 678) AND TRAINING AND EXPERIENCE EXAMINATION TO:</td>
</tr>
<tr>
<td>DEPARTMENT OF STATE HOSPITALS-SACRAMENTO SELECTION SERVICES UNIT</td>
</tr>
<tr>
<td>1600 9TH STREET, ROOM 121</td>
</tr>
<tr>
<td>SACRAMENTO, CA 95814 (916) 651-8832</td>
</tr>
</tbody>
</table>

California Relay for the hearing impaired:
From a TDD Phone (800) 735-2929
From a Voice Phone (800) 735-2922

DO NOT SUBMIT A STATE APPLICATION (STD. 678) TO THE CALIFORNIA DEPARTMENT OF HUMAN RESOURCES.

**NOTE:** All State Applications (STD. 678) must include: “to” and “from” dates (month/day/year); time base; and civil service class titles. State Application (STD. 678) received without this information will be rejected. Resumes will not be accepted in lieu of a completed State Application (STD. 678).

<table>
<thead>
<tr>
<th>EXAMINATION ELIGIBILITY LIMITATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>A candidate may be tested only once during any testing period. The testing period for this classification is once every 12 months. If you have taken an examination for this classification with the Department of State Hospitals- Atascadero, Coalinga, Metropolitan, Napa, Patton, or Sacramento within the last 12 months, you are not eligible to compete in this examination.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>FINAL FILE DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Continuous Testing – No Final File Date. Testing is considered continuous as dates can be set at any time.</td>
</tr>
</tbody>
</table>

Physical Therapist I, DSH & DDS

TP45/8315

FINAL FILING DATE: CONTINUOUS
**SPECIAL TESTING ARRANGEMENTS**

If you have a disability and need special testing arrangements, mark “yes” on Question #2 on the State Application (STD. 678). The Selection Services Unit will contact you to make special testing arrangements.

**SALARY RANGE**

$4,663.00 - $6,407.00*

*Salary reflects the increase effective 7/1/2017.

The salaries used in the bulletin may not reflect all pay raises or any additional bonuses. You should verify the salary level(s) with the department personnel office before making any commitments.

**REQUIREMENTS FOR ADMITTANCE TO THE EXAMINATION**

It is your responsibility to make sure you meet the education and/or experience requirements stated on this announcement on the date you submit your application. Your signature on your State Application (STD. 678) indicates that you have read, understood, and possess the basic qualifications required.

**NOTE:** All applicants must meet the education and/or experience requirements for this examination by the testing deadline established by the testing office.

**MINIMUM QUALIFICATIONS**

Possession of the legal requirements for the practice of physical therapy in California as determined by the California Board of Medical Quality Assurance. (Applicants may be admitted to the examination prior to meeting these requirements, but the Board of Medical Quality Assurance must determine that all legal requirements have been met before candidates will be eligible for appointment.)

**SPECIAL PERSONAL CHARACTERISTICS**

An understanding of the mentally and developmentally disabled; willingness to work in a State hospital or institution; high moral standards; reliability; ability to handle stressful situations and freedom from communicable diseases.

**JOB DESCRIPTION**

Incumbents in this class administer active, passive, and resistive therapeutic exercises and local or general massage, muscle training and corrective exercises, and coordination work; administer hydrotherapy treatments; assist in administering various types of electrotherapy including ultraviolet, infrared, diathermy and inductothermy; teach parents of hospitalized children exercises which are to be continued at home and interpret to them the significance of physical therapy services; instruct clients in walking, standing, balance, use of crutches, cane, or walker and in the care of braces and artificial limbs; demonstrate plans for the construction of home equipment such as walkers and wheelchairs, and assist parents in planning their construction; take pulse, temperature, weights, and measurements of clients; observe clients undergoing treatment and report unusual occurrences and physical condition of clients to medical officers and supervisors; attend clinics and keep clinical notes and records and make reports; maintain the treatment room and equipment in sanitary condition; order necessary equipment and supplies.

**EXAMINATION INFORMATION**

This examination will consist of a Training and Experience Examination – Weighted 100%

[CLICK HERE FOR THE TRAINING AND EXPERIENCE EXAMINATION.]

The examination will consist solely of a Training and Experience Examination. To obtain a position on the eligible list, a minimum score of 70% must be received. An applicant will receive his/her score upon completion of the Training and Experience Examination process.

**EXAMINATION SCOPE**

Knowledge of:

1. Principles and methods of physical therapy.
2. Operations of therapeutic machines, including ultraviolet, infrared, diathermy, and inductothermy, and the physical effects resulting from such treatment.
3. Skeletal anatomy and the basic pathology involved in diseases or injuries resulting in physical and mental disabilities.
4. Construction and use of appliances and equipment suitable for home construction.
Ability to:
1. Administer various types of physical therapy.
2. Teach the disabled the fundamentals of self-care and other suitable activities.
3. Interpret physical therapy treatments to nurses, attendants, parents and clients, and teach others the treatment which must be continued after hospitalization.
4. Prepare reports and keep records and case histories.
5. Analyze situations accurately and take effective action.
6. Supervise a multidisciplinary team of professionals and paraprofessionals and effectively promote equal employment opportunity in hiring.
7. Maintain a work environment that is free of discrimination and harassment.
8. Ensure nondiscrimination in service delivery.

ELIGIBLE LIST INFORMATION
A departmental open eligible list will be established for the Department of State Hospitals-Metropolitan, Napa, and Patton. The eligible list will be used to fill vacancies at Metropolitan, Napa, and Patton. Names of successful competitors are merged onto the list in order of final score, regardless of date. Eligibility expires 12 months after it is established, unless the needs of the service and conditions of the list warrant a change in this period.

VETERANS’ PREFERENCE
Veterans’ preference will be granted in this examination.
GENERAL INFORMATION

For an examination without a written feature it is the competitor’s responsibility to contact the Department of State Hospitals, Selection Services Unit at (916) 651-8832 three weeks after the application deadline date if she/he has not received a progress notice.

If a competitor's notice of oral interview or performance test fails to reach her/him prior to the day of the interview due to a verified postal error, she/he will be rescheduled upon written request.

State Applications (STD. 678) are available at the California Department of Human Resources, local offices of the Employment Development Department, the Department of State Hospitals, and accessible on the internet at www.CalHR.ca.gov.

If you meet the requirements stated on this bulletin, you may take this examination, which is competitive. Possession of the entrance requirements does not assure a place on the eligible list. Competitors who pass will be ranked according to their scores.

The Department of State Hospitals reserves the right to revise the examination plan to better meet the needs of the service if the circumstances under which this examination was planned change. Such revision will be in accordance with civil service law and rules and all competitors will be notified.

Examination Locations: When a written test is part of the examination, it will be given in such places in California as the number of competitors and conditions warrant.

Eligible Lists: Eligible lists established by competitive examination, regardless of date, must be used in the following order: 1) subdivisional promotional, 2) departmental promotional, 3) multidepartmental promotional, 4) servicewide promotional, 5) departmental open, 6) open. When there are two lists of the same kind, the older must be used first. Eligible lists will expire in one to four years unless otherwise stated on this bulletin.

General Qualifications: Competitors must possess essential personal qualifications including integrity, initiative, dependability, good judgment and ability to work cooperatively with others; and a state of health consistent with the ability to perform the assigned duties of the class. A medical examination may be required. In open examinations, investigation may be made of employment records and personal history and fingerprinting may be required.

Veterans’ Preference: Effective January 1, 2014, in accordance with Government Codes 18973.1 and 18973.5, Veterans’ Preference will be awarded as follows: 1) Any veteran, widow or widower of a veteran, or spouse of a 100 percent disabled veteran, who achieves a passing score in an entrance examination, shall be ranked in the top rank of the resulting eligibility list. Any veteran who has been dishonorably discharged or released is not eligible for Veterans’ Preference. 2) An entrance examination is defined, under the law, as any open competitive examination. And 3) Veterans’ Preference is not granted once a person achieves permanent civil service status.

Veteran status is verified by the California Department of Human Resources (CalHR). Directions to apply for Veterans’ Preference are on the Veterans’ Preference Application (Std. Form 1093), which is available at http://jobs.ca.gov/Job/VeteransInformation, and the Department of Veterans Affairs.

High School Equivalence: Equivalence to completion of the 12th grade may be demonstrated in any one of the following ways: 1) passing the General Education Development (GED) Test; 2) completion of 12 semester units of college-level work; 3) certification from the State Department of Education, a local school board, or high school authorities that the competitor is considered to have education equivalent to graduation from high school; or 4) for clerical and accounting classes, substitution of business college work in place of high school on a year-for-year basis.

Career Credits: In open, nonpromotional examinations, career credits are granted to: 1) State employees with permanent civil service status, 2) full-time employees of the State who are exempt from State civil service pursuant to the provisions of Section 4 of Article VII of the California Constitution, and who meet all qualification requirements specified by the Board and have 12 consecutive months of service in an exempt position, and 3) individuals who have served one full year in, or are graduates of, the California Conservation Corps (eligibility shall expire 24 months after graduation from the California Conservation Corps). Three points are added to the final test score of those candidates who meet the above criteria, and who are successful in the examination. Such examinations cannot be for managerial positions described in Government Code 3513. Competitors not currently employed in State civil service who have mandatory reinstatement rights may also be eligible for career credits, but they must explain their civil service status in the appropriate section of the State Applications (STD. 678). (Section 4 of Article VII of the California Constitution is posted at the California Department of Human Resources, 1515 S Street Sacramento, CA 95811.)