

# Emergency Management Plan

## 202.1 PURPOSE AND SCOPE

The State has prepared an Emergency Management Plan for use by all employees in the event of a major disaster or other emergency event. The plan provides for a strategic response by all employees and assigns specific responsibilities in the event that the plan is activated. (Gov. Code, § 8610.)

## 202.2 ACTIVATING THE EMERGENCY PLAN

The Emergency Management Plan can be activated on the order of the official designated by the Department of State Hospitals (DSH).

### 202.2.1 RECALL OF PERSONNEL

In the event that the Emergency Management Plan is activated, all employees of DSH are subject to immediate recall. Employees may also be subject to recall during extraordinary circumstances as deemed necessary by the Chief of Law Enforcement or the authorized designee.

Failure to promptly respond to an order to report for duty may result in discipline.

## 202.3 LOCATION OF THE PLAN

The Emergency Management Plan is available in Office of Protective Services - Sacramento and with the authorized designee. All supervisors should familiarize themselves with the Emergency Management Plan. The Office of Protective Services - Sacramento supervisor should ensure that DSH personnel are familiar with the roles police personnel will play when the plan is implemented.

## 202.4 UPDATING OF MANUALS

The Chief of Law Enforcement or authorized designee shall review the Emergency Management Plan Manual at least once every two years to ensure that the manual conforms to any revisions made by the National Incident Management System (NIMS), the Standardized Emergency Management System (SEMS) or the Hospital Incident Command System (HICS), and should appropriately address any needed revisions.